

ANNE GREENE  
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**TEACHER'S ASSISTANT / HEAD START OR CHILD CARE SETTING**

**OBJECTIVE**

Teacher's assistant with a commitment to providing dynamic instruction that fosters child development. Currently pursuing bachelor's degree in early childhood education from New York College.

Testimonials:

"Anne, thank you for your dedication to Steven...In just a few months, we've seen him make big strides...his reading is greatly improved." - Mark Burns, Parent

"The professionalism exhibited by Anne Greene is evident in the smiles of her students. Ms. Greene evokes a love of learning and wonder in the children that is a rare gift indeed..." - Ellen Curtis, Teacher

"Thank you Miss Greene! You are the best!" - Amy B., Student (age 5)

**TARGET JOB**

**Desired Job Type:** Employee  
**Desired Status:** Full-Time  
**Site Location:** On-Site  
**Description of my perfect job:** Teaching assistant position in a daycare setting.  
**Career Level:** Mid Career (2+ years of experience)  
**Date of Availability:** Immediately

**TARGET COMPANY**

**Category:** Education, Training, and Library

**TARGET LOCATIONS**

**Relocate:** No  
**Preferred Location:** New York State

**WORK STATUS**

US I am authorized to work in this country for any employer.

**EXPERIENCE**

6/1996 - Present Kinder-Care of New Jersey Buffalo, NY

**Teacher's Assistant**

Assist with managing classroom that consists of 21 2 to 5 year-old children. Provide children with learning experiences that promote their cognitive, social and emotional development. Deliver individualized instruction in all areas of the curriculum. Assist teacher with creating and implementing lesson plans. Participate in parent-teacher conferences, order supplies, handle record-keeping, and keep a tidy classroom.

Classroom Success Stories:

- \* Coordinated launch of a reading group in 1999. The hands-on program has received praise from the executive director, parents' association and colleagues.
- \* Commended by teacher for developing engaging and effective lesson plans.
- \* Volunteered to co-chair and organize "International Day," an event that attracted 200 parents and students after program hours. The event resulted in press coverage and positive publicity for the center.
- \* Worked one-on-one with a developmentally challenged student with autism. Assisted child with reaching milestones in the areas of self-care and preservation skills.

4/1990 - 6/1996 Action Day Center Rochester, NY

**Teaching Assistant**

Helped create a child-centered learning environment for pre-school children aged 3 to 5. Created a nurturing atmosphere using age-appropriate teaching strategies.

Classroom Success Stories:

- \* Helped the teacher maintain a supportive learning environment that was often used as a model for other classrooms.
- \* Worked with interdisciplinary team members to evaluate children's progress and recommend appropriate learning plans.
- \* Participated in all training and in-service opportunities to maintain a high standard of educational excellence.
- \* Frequently requested by parents to work with their children.
- \* Entrusted to manage the classroom in the teacher's absence.

**EDUCATION**

6/2002	ABC College	US-NY- Buffalo
<b>Bachelor's Degree</b>		
Bachelor's degree in Early Childhood Education (in progress).		
5/1997	ABC College	US-NY- Buffalo
<b>Certification</b>		
Developmentally Appropriate Practices for Pre-Schoolers		
5/1996	ABC College	US-NY- Buffalo
<b>Certification</b>		
25-hour Introductory Child Care Training Course		
Classroom Instruction	Expert	Currently used 10 years
Early Childhood Education	Expert	Currently used 10 years

**REFERENCES**

<b>Tom Johnson</b>	Kinder-Care of New York	Executive Director
<b>Phone Number:</b>	444-444-4444	
<b>Email Address:</b>	tomjohnson@somedomain.com	
<b>Reference Type:</b>	Professional	
<b>Ellen Curtis</b>	Kinder-Care of New York	Teacher
<b>Phone Number:</b>	222-222-1212	
<b>Email Address:</b>	ellencurtis@somedomain.com	
<b>Reference Type:</b>	Professional	
<b>Brian Waters</b>	Action Day Center	Director
<b>Phone Number:</b>	888-888-8888	
<b>Email Address:</b>	brianwaters@somedomain.com	
<b>Reference Type:</b>	Professional	

**ADDITIONAL INFORMATION**

Committed to creating a classroom environment that inspires children and fosters a love of learning. Excellent understanding of teaching strategies for children in various stages of development. Experience working with children with challenging behaviors and disabilities. Clean NY driver's license.