

JOAN SMITH

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OBJECTIVE

A teaching position in Early Childhood, Pre K-3

EDUCATION

Lehman College, CUNY; Bronx, NY

MS.Ed. - Early Childhood Education; June 2001

BA in History, Minor in Early Childhood Education; December 1995

TEACHING EXPERIENCE

Early Childhood Educational Director

St. Ann's Head Start, Bronx, NY

September 1999 - present

Plan and develop age-appropriate activities in Science, Language, Art, and Music. Supervised classroom teachers using center-base classrooms for instructional activities. Maintain and assess educational programs to meet Head Start Performance Standards.

Teacher

New Head Start, Bronx, NY

January 1997 - July 1999

Worked with preschool-age children. Responsible for the supervision and instruction of students.

RELATED EXPERIENCE

Perceptual Motor Instructor

Care Inc.

New York, NY 1992-1996

Planned and implemented special training programs for infants and toddlers, recorded progress, evaluated needs, and submitted weekly reports. Cooperated with Special Education Coordinator on program goals and scheduling needs of individual children.

RELATED ACTIVITIES / AFFILIATIONS

Member, National Association for the Education of Young Children (NAEYC), 1997 to present

Private Tutor, English as a Second Language, 1996 to 1997

REFERENCES

To be furnished upon request.