

**CHART 4
PROFESSIONAL DEVELOPMENT PLAN**

Instructions: Referring back to **CHART 3 ASSESSMENT OF AREAS IN NEED OF IMPROVEMENT**, use the following chart to develop your professional development plan. Examples of potential action steps include:

- To obtain a two-year early childhood degree (knowledge)
- To strengthen my skills in communicating with parents (skill)
- To become more consistent in my work with children (attitude)

My career goal is to hold the position of _____ in _____.

EDUCATIONAL PLAN: I have researched this position and found that the educational qualification for this position is: _____

ACTION STEP	HOW WILL I ACCOMPLISH THIS?	WHEN WILL I DO THIS?	COMPLETED

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